

CORPORATION OF THE TOWNSHIP OF LIMERICK

BY-LAW NO. 2010-03

BEING A BY-LAW to appoint a CLERK, TREASURER, TAX COLLECTOR, ADMINISTRATOR and COMMUNITY EMERGENCY MANAGEMENT CO-ORDINATOR for the Corporation of the Township of Limerick.

WHEREAS the Municipal Act S.O. 2001, c. 25 as amended, Section 228(1), Section 286(1), Section 340(4), and Section 229, provides for Council to appoint a Clerk, a Treasurer, a Tax Collector, and an Administrator;

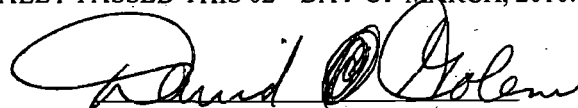
AND WHEREAS the Emergency Management and Civil Protection Act, O. Reg. 380/04, s. 10(1) provides for every municipality to designate an employee of the municipality or a member of the council as its emergency management program co-ordinator;

NOW THEREFORE The Council of the Corporation of the Township of Limerick ENACTS AS FOLLOWS:

1. THAT Jennifer Trumble be and is hereby appointed as the Clerk, Treasurer, Tax Collector, Administrator of the Corporation of the Township of Limerick and further that the title be hereafter referred to as Clerk-Treasurer.
2. THAT the duties of Clerk-Treasurer shall be those under the Municipal Act and every other Act; and
3. THAT the duties of the Clerk-Treasurer shall include the following:
 - a) to make recommendations to Council, when deemed required, with respect to any department;
 - b) to obtain from any department or department head such information or reports with respect to any aspect of such department's activities as he/she may consider advisable;
 - c) to report on the activities of various departments, as needed, to Council or any appropriate Committee of Council;
 - d) to provide such assistance as may be required to the Reeve, Members of Council, Chairman of Committees and Department Heads, as may be allowed without approval of Council;
 - e) to call upon such consultants as he/she deems necessary to ensure the effectiveness or efficiency of any department, committee, action or Council policy;
 - f) to interpret and ensure, where practical, that the policies of Council are carried out;
 - g) to ensure that advertisements for the municipality on matters relating to tendering, major purchases, contractual agreement notices, proclamations, declarations, etceteras, are effectively placed and controlled;
 - h) to create and maintain, as much as possible, a favourable image for the Corporation by ensuring effective communication with the public;
 - i) in the absence of the Reeve, to close the municipal offices in an emergency situation;
 - j) to be hereby empowered to delegate such authority with respect to such duties, except where precluded by statute, that might assist in the effective administration of the municipality;
 - k) to perform such other duties as Council may direct by resolution; and
 - l) to ensure that none of the foregoing shall be deemed to enable the Clerk-Treasurer, Administrator, Tax Collector any of the statutory duties of any other municipal officers, other than might be granted by another by-law for that purpose.
4. THAT Jennifer Trumble be and is hereby appointed as Community Emergency Management Co-ordinator (CEMC) of the Corporation of the Township of Limerick and that the duties of the CEMC shall be those under the Emergency Management and Civil Protection Act and any other related Act.
5. THAT any By-Law inconsistent with the foregoing be and is hereby repealed as it relates to those provisions.
6. THAT the provisions of the above clauses shall commence and take effect on March 03, 2010.

READ A FIRST, SECOND, THIRD TIME AND FINALLY PASSED THIS 02nd DAY OF MARCH, 2010.

SEAL


REEVE: D. GOLEM


CLERK: B. CROCKER